

**FIFE LAKE AREA UTILITY AUTHORITY (FLAUA)**

**Special Meeting  
Minutes**

**Thursday, May 31, 2016, 8:00 p.m. 231-879-3565  
Fife Lake Village Hall, 616 East Bates Street, Fife Lake, MI 49633**

**CALL TO ORDER:** President William Fisk called the meeting to order at 8:03 p.m.

**ROLL CALL:** President Fisk called Roll.

**Present:** William Fisk-President, Lisa Leedy-Vice President, Lori Ann Rognlie-Secretary, Treasurer-Jodi Velez, and Commissioners Ron Broering, Jonathan Rose, Tom Gray, Leigh Gifford and Linda Forwerck.

**Absent:** None.

**Others in Attendance:**

Mr. Ray Ravary, FLAUA Compliance Officer  
Mr. Ray Garchow, FLAUA Employee  
Mr. Jamie Stocking, FLAUA Employee

**APPROVAL OF AGENDA:**

**Board Action:** Mr. Broering made a motion to approve the Agenda as presented. Mrs. Forwerck seconded the motion.  
VOTE: YEAS: All. NAYES: None. Motion carried.

**Presentation:**

**Marv Radtke, Village for Fife Lake Administrator:**

Cost Saving for Garchow & Stocking to work FLAUA and the Village of Fife Lake.  
Combine services, payroll equipment, personnel, & institutional knowledge. Minimize Workman's comp., phone, trash, internet, equip mat, fuel, some payroll expense -FLAUA operational

Employees are highly qualified. Employees working in Village will be available and ready to respond to FLAUA concerns. There are 369-FLV, 49-SPT, & 149-FLT REUs. Odd of any event would be in Village limits.

Chain of Command in Village is Residents to Council to President to Council to Administrator to Employees.

FLAUA Chain of Command Resident to President to Administrative Employees to Employees or for a decision to the Board.

The shared-employees primary concerns are to the FLAUA. FLAUA will come first. The Village compliments Job security for these skilled and experienced individuals.

Village of Fife Lake Council was presented a broad picture to join forces for efficiency of work force and of equipment, savings of monies and time, and responsive services to the both entities under Governmental Agreement with modifications.

FLAUA is paying entire hours worked, taxes, Workman's Comp, etc. Village is to receive invoice. Still working out payment details.

Liability would be placed in the Agreement. It shall be equitable across the board.

**BOARD COMMENT:**

Ron Broering: Is one entity pay the whole payroll and the other reimburse billable hours. With the Governmental Agreement, we would be able to receive grants from the State.

Concerned that the payroll would be adjusted equitably. In addition, the labor would be clear and the employees would be secure in the management of the dual entity duties. Ray Ravary manages FLAUA time and Marv Radtke manages Village time.

Tom Gray: We can share equipment.

William Fisk: Need to get down to informed decision of combining forces with the administrative designation of duties between FLAUA & Village. Operations Committee will support the communication and activities with Ray Ravary. This meeting is exploratory for ideas, comments, and consideration to go ahead with this workforce combining. Reducing liability and risk is important. Consideration of labor need the transparency, candidates need to have superior skill.

Leigh Gifford: Concerned with overtime hours. Mr. Radtke provided that the entity that used the overtime pays the overtime. Not familiar with the Inter-Governmental Agreement, was concerned about posting and the bid process. Mr. Ravary directed to the Urban Cooperation Act 7 of 1967 covers shared employees.

Jodi Velez: Can just merge if we decide to do this we need to look at the liability aspects – Liability policy, injury policy and all other insurance coverage. Need to look into this before any decision is made.

Ray Ravary: The documentation (between entities) needs to be tighter - completion of logs: equipment and time, prorating of truck per Act 51 needs to have data to be recorded for 4 seasons.

Jonathon Rose: Presented Urban Cooperation Act 7 of 1967 that the ability to do much of what we were discussing can fall under the Operations Committee that would report to the FLAUA Board. Provides utilization under different boards.

Lisa Leedy: Village absorb all cost incurred by the Village.

Marv Radkte: Is FLAUA Board *interested* in going forward to draft a contract with Village with insurance coverage, efficiencies, and savings?

**Board Action:**

Ms. Leedy made a motion to allow Marv, the Village Administrator, to do some exploration on getting all the numbers back, any potential cost savings, any potential action plan to decide posting, non-posting how that process works, and bring that back to this Board before the September Board meeting. Continue with shared employee situation under we can get a concrete plan to present to decide which direction to go. Ms. Rognlie seconded the motion.

VOTE: YEAS: 7, NAYES: 2.

Motion carried.

**Ground Breaking Ceremony:**

Ideas were to post around town, brief announcement by President, dig some dirt, & go home. Poll Board members for date and time to hold Ceremony.

**CITIZEN COMMENT:** None.

**ADJOURNMENT:** Mr. Broering made a motion to adjourn the meeting. Mrs. Forwerck seconded the motion.

VOTE: YEAS: All. NAYES: None. Motion carried.

The meeting adjourned at 9:18 p.m.

**Submitted by:**

**Lori Ann Rognlie, Commission/Secretary**