

FIFE LAKE AREA UTILITY AUTHORITY (FLAUA)

Regular Meeting - Minutes

Wednesday, June 17, 2020, 6:00 p.m. 231-879-3565
Fife Lake Township Hall, 134 Morgan Street, Fife Lake, MI 49633

CALL TO ORDER: President Gray called the meeting to order at 6:00 p.m.

ROLL CALL: President Gray called Roll.

Present: President Tom Gray, Vice President Marilyn Hayes, Treasurer Jodi Thayer, Secretary Leigh Gifford and Commissioners Ron Broering, David Gill and David McGough.

Absent: Commissioners Jim Gifford and Tom Hempsted.

Others in Attendance: Compliance Officer Ray Ravary.

APPROVAL OF AGENDA:

Board Action: Ms. Thayer made a motion to approve the Agenda as presented. Ms. Hayes seconded the motion.
VOTE: YEAS: All. NAYES: None. Motion carried.

ACCEPTANCE OF MINUTES:

Acceptance of Regular Meeting Minutes of May 20, 2020:

Board Action: Mr. Gill made a motion to accept the Minutes of the May 20, 2020, Regular Meeting as presented. Ms. Gifford seconded the motion. VOTE: YEAS: All. NAYES: None. Motion carried.

Mr. Broering abstained from the vote as he was not present at the meeting.

TREASURER'S REPORT:

Treasurer's Report – Financial Report of June, 2020, and Payment of Bills:

The June, 2020, Treasurer's Report was distributed in advance of the meeting for Board review. Ms. Thayer also noted the following:

She reviewed and explained year-to-date status of a few line items that are slightly over year-to-date budget; i.e., truck repair, tires, license, permits, insurance, and Workers' Compensation.

We should be at approx. 42% of budget overall; these items are at approx. 46% of budget. Regarding truck repair, we paid the deductible from the ice accident and several of the other items are one-time expenses paid early in the year.

The Workers' Compensation audit resulted in a \$26 refund from an overpayment.

Mr. Ravary noted that we are 700 days injury-free.

Board Action:

Ms. Hayes made a motion to approve the Financial Report as presented. Mr. Broering seconded the motion.
VOTE: YEAS: All. NAYES: None. Motion carried.

Payment of Bills: There was Board discussion regarding Bills Payable.

Mr. Ravary noted the Cummins-Bridgeway credit was granted to us and invoices should be credited against that amount as they come in. Ms. Thayer will follow-up on this.

Board Action: June, 2020, Bills Payable:

Ms. Gifford made a motion to approve the June, 2020, bills as presented. Mr. Gill seconded the motion.

ROLL CALL VOTE:

Hayes-Y, Thayer-Y, Broering-Y, Gray-Y, L. Gifford-Y, McGough-Y, Gill-Y. Motion carried.

GUESTS: None.

COMMITTEE REPORTS:

Personnel Committee: No meeting. No report.

Mr. Ravary requested a Personnel Committee be scheduled as it has been a year with no performance review, particularly for our part-time employee Chris Houghton.

Steering and Operations Committee: No meeting. No report.

Compliance Officer/FVOP Report:

The Compliance Officer Report was distributed in advance of the meeting and discussed among the Board.

Tim Birgy mowed the field and is raking and baling tonight. Our irrigation level is very low; when this month's report was printed, all readings were at zero. Mr. Jay Norris replaced the receiver that receives the signal from the flow meter.

He has also been getting Communication Error alarms stating both blowers were shut off, although they were running. Mr. Norris also looked at this and sent a technician out today. We are still getting a flashing light. Troubleshooting on this needs to continue.

Triple Point divers came out Tuesday this week and will return Friday to hopefully resolve the aerator issues.

Mr. Ravary received a bid proposal from Performance Engineering to work on the Trimble at a rate of \$125/hour. They will provide training and work on the Trimble. They need to get it operational first then download the data. They will also provide training to Mr. Ravary; the Board would like part-time employee Chris Houghton to be involved in the training as well.

Mr. Ravary stated Performance Engineering is also offering free utility workshop training at the end of month.

Board Action: Mr. Gill made a motion to move forward with the Performance Engineering work on the Trimble and related training. Ms. Gifford seconded the motion. VOTE: YEAS: All. NAYES: None. Motion carried.

CITIZEN COMMENT: None.

NEW BUSINESS: None.

OLD BUSINESS:

Asset Management Plan: Ongoing.

AT&T Update: Ongoing.

Outstanding Task List Discussion:

The Outstanding Task List was reviewed. New items were added for individual and Board follow-up.

COMMUNICATIONS: None.

CITIZEN COMMENT: None.

BOARD COMMENT: None.

ADJOURNMENT:

Mr. Gill made a motion to adjourn the meeting. Ms. Gifford seconded the motion. The meeting adjourned at 6:28 p.m.

Submitted by: Kay Z. Held, Recording Secretary