

FIFE LAKE AREA UTILITY AUTHORITY (FLAUA)

SPECIAL MEETING - Minutes

Monday, January 20, 6:00 p.m. 231-879-3565
Fife Lake Township Hall, 134 Morgan Street, Fife Lake, MI 49633

CALL TO ORDER: President Gray called the meeting to order at 6:14 p.m.

ROLL CALL: President Gray called Roll.

Present: President Tom Gray, Vice President Marilyn Hayes, Treasurer Jodi Velez, Secretary Leigh Gifford and Commissioners Ron Broering and David McGough.

Absent: Commissioners Jim Gifford and David Gill.

APPROVAL OF AGENDA:

Board Action: Ms. Velez made a motion to approve the Agenda as presented. Mr. Broering seconded the motion.
VOTE: YEAS: All. NAYES: None. Motion carried.

OLD BUSINESS:

Sealed Audit Bids:

There was Board discussion regarding the January 15, 2020, FLAUA meeting during which a sealed bid was opened and awarded to Baird, Cotter & Bishop for a three-year audit contract. At the time, it was believed that our current provider, Gabridge, had not submitted a bid.

After receiving an inquiry from Gabridge, it was learned they had, indeed, submitted a bid and had proof of UPS delivery. Upon review, FLAUA learned UPS had in their records a signature from former employee John Vredevelt as well as a conflicting notation that it was "left at reception." Regardless, there was record of delivery. However, no FLAUA Board Member or employee had ever had it in their possession. It has yet to be located. Therefore, the Gabridge bid was not fairly considered. This Special Meeting was called to properly review both proposals. Treasurer Velez has initiated a formal investigation with UPS into the delivery of the Gabridge package.

Board Action: Ms. Hayes made a motion to rescind the prior vote of January 15, 2020, awarding the Audit contract to Baird, Cotter & Bishop. Mr. Broering seconded the motion. VOTE: YEAS: All. NAYES: None. Motion carried.

Gabridge emailed a copy of their original bid for review. Their three-year offer included:

2019: \$4,025

2020: \$4,100

2021: \$4,200

Hourly rates not to exceed: \$130-\$200 /hour for partner or manager and \$75/hour for other professional staff.

The Baird, Cotter & Bishop proposal was as follows:

A three-year, all-inclusive, not-to-exceed bid for audit services:

2019: \$4,200

2020: \$4,375

2021: \$4,550

Hourly rates for additional services: \$180-\$250/hour for a partner or manager and \$60-115/hour for other professional staff.

Board Action: Mr. Broering made a motion to accept the Gabridge three-year bid for audit services for the years 2019, 2020, and 2021 as outlined in their bid. Mr. McGough seconded the motion. VOTE: YEAS: All. NAYES: None. Motion carried.

Ms. Velez will contact Gabridge and Baird, Cotter & Bishop to advise them of the outcome of the bids.

ADJOURNMENT: Mr. Broering made a motion to adjourn the meeting. The meeting adjourned at 6:22 p.m.

Submitted by: Kay Z. Held, Recording Secretary