

FIFE LAKE AREA UTILITY AUTHORITY (FLAUA)

DUE TO THE HOLIDAYS

**REGULAR MEETING RESCHEDULED FOR NOVEMBER 17, 2017
AT THE FIFE LAKE TOWNSHIP, 134 MORGAN STREET, FIFE LAKE, MI 49633**

**NORMALLY HELD AT 231-879-3565
Fife Lake Village Hall, 616 East Bates Street, Fife Lake, MI 49633**

CALL TO ORDER: Vice President Tom Gray called the meeting to order at 6:00 p.m.

ROLL CALL: Vice President Tom Gray called roll call

Present: Tom Gray-Vice President, Jodi Velez-Treasurer, Leigh Gifford-Secretary and Commissioners Marilyn Hayes, and Ron Broering, Jim Gifford, Linda Forwerck

Absent: President Lisa Leedy and Commissioner Jonathan Rose.

Others in Attendance:

Mr. Ray Ravary Jr, FLAUA Compliance Officer.
Dave McGough, Village President.
Members of the Public.

APPROVAL OF AGENDA: Add 2018 Meeting Schedule to New Business.

Board Action:

Mr. Broering made a motion to approve the Agenda with addition. Hayes seconded the motion.
VOTE: YEAS: All. NAYES: None. Motion carried.

Acceptance of Amended Meeting Minutes of September 21, 2017 and Regular Meeting Minutes of October 26, 2017:

Hayes made a motion to accept the amended Minutes of the September 21, 2017, Regular Meeting as amended. Jim Gifford seconded the motion.

VOTE: YEAS: All. NAYES: None. Motion carried.

Broering made a motion to accept the October 26, 2017 regular meeting minutes. J. Gifford seconded, All in Favor, Motion Carried.

CITIZEN COMMENT: None.

TREASURER'S REPORT:

Treasurer's Report – Financial Report of November 17, 2017 and Payment of Bills:

The Treasurer's Report was distributed in advance of the meeting. Ms. Velez distributed an updated A/P Report. We will need to move some money in December. A past due bill was received we need to get it to Charity, H&R ASAP.

Gifford reported the bid process for a new accounting firm has not taken place as the local establishments are unable to comply. The bid process can be costly and the work being done by H&R is sufficient at this time.

Board Action:

Forwerck made Motion to continue with H&R with the bid process for FLAUA being annually. J. Gifford seconded, All in favor, Motion Carried. Velez will respond to H&R.

Board Action: Forwerck made a motion to accept the Financial Report as presented. L. Gifford seconded the motion.

VOTE: YEAS: All. NAYES: None. Motion carried.

Board Action: Forwerck made a motion to pay the bills as presented. J. Gifford seconded the motion.

ROLL CALL VOTE: Hayes-Y, Velez-Y, Broering-Y, L. Gifford-Y, J. Gifford-Y, Forwerck-Y, Gray-Y. Motion carried.

COMMITTEE REPORTS: No Meetings for Operations or Personnel Committees.

Compliance Officer/FVOP Report: The Compliance Officer Report was distributed to the Board prior to the meeting. Suggestions on pre-employment physicals and drug testing.

Regarding Mr. Ravary's request for the FLAUA hard drive; he has provided Ms. Leedy a list of the documents he needs, and Ms. Leedy will provide those to him. Leedy may provide this at the December meeting as she was absent in November.

Forwerck made motion for Velez to check with Leedy on these items including filing room keys, internet and the FLAUA Web Site needed by the December meeting. J. Gifford seconded, all in favor, Motion Carried.

Forwerck made Motion for Ray Ravary, Compliance Officer, to hire as needed within the hours budgeted. Broering seconded, All in Favor, Motion Carried.

Broering would like to see F&V do a walk through, providing FLAUA with an annual report as well as Miosha and DEQ and MI Rural Water on the Plant operations.

OLD BUSINESS/UNFINISHED BUSINESS: The letters have been sent to the Vans Lane residents/business owners. We need to thoroughly check addresses and send them certified along with the letter to Mr. Strowbridge. Ravary will check out addresses with county.

FLAUA may have an NSF Policy on the hard drive nothing in the files. Gifford will language for one December meet.

NEW BUSINESS: 2018 meeting schedule-Table until December meeting

Again the holidays fall on the Fife Lake Township Meeting date. FLAUA will be meeting Tuesday December 19, 2017 at 6:00 p.m. at the Fife Lake Township Hall, 134 Morgan Street, Fife Lake, MI 49633.

Next year when the Township meets in July and renews the Fiscal year meeting schedule, they can revisit the Holiday schedule.

COMMUNICATIONS: Forwerck will check with the Grand Traverse County Road Commission. The project has not completed the construction on Vans Lane. Central Road Construction needs to properly fix the road as it has not been finalized since the project. Maybe with additional monies Vans Lane can be paved. At least properly fixed.

Kay Held, Recording Secretary has had some foot surgery done and looking at more. She will be laid up for the next month hopefully back for flaua's January meeting. We need to acknowledge her with a get well card. Gifford will take care of this.

F&V has sent out Holiday to their clients we may want to acknowledge them as well.

CITIZEN COMMENT: None.

ADJOURNMENT: Ms. Velez made a motion to adjourn the meeting. J. Gifford seconded the motion. The meeting adjourned at 7:25 p.m.

Prepared by L. Gifford, Secretary