

FIFE LAKE AREA UTILITY AUTHORITY (FLAUA)

**SPECIAL MEETING – Rescheduled Regular Meeting of 10/19/17
Minutes**

**Thursday, October 26, 2017, 6:00 p.m. 231-879-3565
Fife Lake Village Hall, 616 East Bates Street, Fife Lake, MI 49633**

CALL TO ORDER: President Lisa Leedy called the meeting to order at 6:00 p.m.

ROLL CALL: President Lisa Leedy called Roll.

Present: Lisa Leedy-President, Tom Gray-Vice President, Jodi Velez-Treasurer, and Commissioners Marilyn Hayes, and Ron Broering.

Absent: Secretary Leigh Gifford and Commissioners Jim Gifford, Linda Forwerck, and Jonathan Rose.

Others in Attendance:

Mr. Ray Ravary, FLAUA Compliance Officer.
Members of the Public.

APPROVAL OF AGENDA:

Board Action:

Mr. Gray made a motion to approve the Agenda as presented. Ms. Velez seconded the motion.

VOTE: YEAS: All. NAYES: None. Motion carried.

ACCEPTANCE OF MINUTES:

Mr. Gray requested a correction in the September 21, 2017, Minutes under the section "Acceptance of August 17, 2017 Minutes" regarding the Strobbridge letter. Correct the portion about Mr. Strobbridge's "request for waiver of fees" to read "his request for reimbursement of expenses due to sewer backup..."

Acceptance of Regular Meeting Minutes of September 21, 2017:

Mr. Gray made a motion to accept the Minutes of the September 21, 2017, Regular Meeting as amended. Ms. Hayes seconded the motion.

VOTE: YEAS: All. NAYES: None. Motion carried.

CITIZEN COMMENT: None.

TREASURER'S REPORT:

Treasurer's Report – Financial Report of September 30, 2017, and Payment of Bills:

The Treasurer's Report was distributed in advance of the meeting. Ms. Velez distributed an updated A/P Report.

Mr. Gray noted we need to find out if Secretary Gifford sent the letter of reimbursement denial to Mr. Strobbridge.

Regarding the AT&T phone invoice; Ms. Velez contacted them and they agreed to cancel back to Feb, 2017. We will be receiving a \$488.96 credit on the telephone line.

Regarding the WIFI internet line, AT&T was unable to speak with Ms. Velez due to a previously set 4-digit passcode which she did not have. She contacted former Secretary Rognlie for a possible passcode. Ms. Leedy will reach out to former President Fisk to see if he may know of a passcode. Ms. Velez will continue to pursue this and visit the AT&T office in person.

Mr. Gray inquired about the Mill Creek Tooling invoice. Mr. Ravary responded it was for drilling holes through the stainless steel base for the influent structure.

Mr. Gray inquired about the Running, Wise & Ford \$770 invoice. It was for their September meeting attendance and drafting Attorney Opinion letter regarding the Van's Lane.

Mr. Jerry DaFoe has returned to FLAUA as the new part-time employee through Kelly Services.

Board Action: Mr. Gray made a motion to accept the Financial Report as presented. Mr. Broering seconded the motion. VOTE: YEAS: All. NAYES: None. Motion carried.

Board Action: Mr. Gray made a motion to pay the bills as presented. Mr. Broering seconded the motion. ROLL CALL VOTE: Hayes-Y, Velez-Y, Broering-Y, Leedy-Y, Gray-Y. Motion carried.

COMMITTEE REPORTS:

Compliance Officer/FVOP Report: The Compliance Officer Report was distributed to the Board prior to the meeting.

Results of Mr. Ravary's required physical were briefly discussed.

Mr. Gray inquired whether the Secretary had located the current contract with Mr. Dar Zimmerman on hayfield cutting and the contract's expiration. Secretary Gifford was not in attendance; however, Mr. Ravary stated the file may be in the office and will check. Ms. Leedy located the most recent contract in her computer during the meeting and distributed it to the Board. It is a five year contract, expiring December 31, 2019.

Mr. Ravary will research records on Station A-4 easement due to customer inquiry of this property. Mr. Broering noted that customer concerns should be presented to the Board in writing or through meeting attendance rather than via employees.

Mr. Gray reported two residents have expressed interest in sewer hook-up. Their applications need to be filed yet. Ms. Leedy emailed our policy and application to Mr. Ravary so he can send those out.

Regarding Mr. Ravary's request for the FLAUA hard drive; he has provided Ms. Leedy a list of the documents he needs, and Ms. Leedy will provide those to him.

Per prior plan, Mr. Ravary's attendance is requested for the 2-day Fleis & VandenBrink (F&V) visit today and tomorrow.

DEQ Reporting: MiWaters reporting is up to date per Mr. Ravary.

UNFINISHED BUSINESS: No Unfinished Business as Secretary Gifford was not in attendance. Ms. Leedy will follow-up with her to find out if the letters and bid requests discussed at the September meeting have been sent out.

Mr. Ravary requested purchasing a blower for confined space entry.

Board Action: Mr. Gray made a motion to authorize Mr. Ravary to purchase a portable blower system. Mr. Broering seconded the motion. ROLL CALL VOTE: Velez-Y, Broering-Y, Leedy-Y, Gray-Y, Hayes-Y. Motion carried.

Mr. Broering inquired about the FVOP report and their role as of this time. Ms. Leedy reported F&V is handling warranty issues. Mr. Broering proposed the Board consider the option of having F&V visit periodically to ensure the plant and that operations are adequately operating.

NEW BUSINESS: No New Business.

COMMUNICATIONS: None.

CITIZEN COMMENT: None.

ADJOURNMENT: Ms. Velez made a motion to adjourn the meeting. Mr. Broering seconded the motion. The meeting adjourned at 6:45 p.m.

Submitted by: Kay Z. Held, Recording Secretary